

## Interior Township Planning Commission

### Minutes of Meeting held 5 p.m. on 10/10/2024

Interior Township Hall, 140 Division Street, Trout Creek Michigan

Meeting was called to order by Duane Bullock at 5:27 p.m.

Pledge of Allegiance was recited.

Roll Call Taken: Present: Duane Bullock, Melanie Pelkola, Mary Koch

Absent: Stacey Pizardi

Recognition of Visitors: None Present

Approval of Prior Meeting Minutes: A motion was made by Melanie Pelkola to approve the minutes of the 3/14/2024 Interior Township Planning Commission meeting and was seconded by Mary Koch. The motion carried.

Public Comment: No public comments as no public were present.

Open Discussion for Items not on Agenda: None

Report from Township Representative: Melanie Pelkola talked briefly regarding the upcoming election of board members and potential available board positions becoming available.

Approval of the Agenda: A motion was made by Melanie Pelkola to approve the agenda for the 7/11/2024 agenda of the Interior Township Planning Commission and was seconded by Mary Koch. The motion carried.

Report from the Zoning Administrator: There was no report available and the Zoning Administrator was not present.

New Business:

- 1) Changing the time of the next Planning Commission Meeting: It was discussed that the next meeting of the Planning Commission will be held on October 10, 2024 and that the meeting will begin at 5 p.m. rather than the usual start time of 7 p.m. A notice to this effect was made and posted at the Hall entrance. The Planning Commission will look at changing the meeting times to 5 p.m. again for next year's meeting schedule.

Old Business:

- 1) The completion of revising/updating the Township's Master Plan was discussed. What final changes need to be made were reviewed and Mary will arrange to meet with Wade Boan to gather what the Commission has completed in the document thus far and continue to complete the draft for the Commission's next meeting in October in an attempt to have a final draft to present to the Board at that time.
- 2) A motion was made by Melanie Pelkola to appoint Mary Koch as the Secretary for the Planning Commission and the motion was seconded by Duane Bullock. The motion carried. It was decided that Mary should meet with Clerk, Wade Boan to sign the Township's Book of Oaths.

Extended Public Comments: None

Adjournment: Meeting was adjourned by Duane Bullock at 6:30 p.m.