

INTERIOR TOWNSHIP MEETING

Agenda January 13, 2025

Township Hall – 06:00 P.M.

140 Division Street; Trout Creek, MI 49967

1. CALL TO ORDER

- a. Meeting was opened at 6:13 pm by Supervisor Laitala

2. PLEDGE TO THE FLAG

- a. The Pledge of Allegiance was recited.

3. ROLL CALL

- a. Members Present: Trustee Kris Peltola, Treasurer Melanie Pelkola, Supervisor Nikki Laitala, Trustee Paul Besonen & Clerk Wade Boan.
- b. Members Absent: None

4. APPROVAL OF MINUTES

- a. After review of minutes, a motion was made by Melanie to accept the regular scheduled meeting minutes from December 9th, 2024 and the motion was seconded by Nikki. Motion carried. Nikki made a motion to approve minutes for December 23rd special meeting, Melanie seconded. Motion carried.

5. APPROVAL OF AGENDA

- a. Motion made by Melanie, seconded by Kris to approve agenda. Motion carried.

6. REPORTS

a. Treasurer Report

- i. The Treasurer's report was presented by Melanie Pelkola and reviewed by all. A motion was made by Nikki Laitala to accept the Treasurer's report, seconded by Kris. Motion carried.

ii. Approval of Expenditures

1. Approval of proposed expenditures supported by the Board signing of the Treasurer's report.
- b. Water Report: Reviewed year-end report from water operator.
- c. Sewer Report: None
- d. Planning Commission Report: A member of the planning commission, Stacey Pizardi, has had three consecutive unexcused absences from meetings. Per the by-laws, this is grounds for removal from the planning commission. She will be notified of this rule and given an opportunity to attend the next meeting. If she does not make the meeting she will be removed from the planning commission.

7. NEW BUSINESS:

a. Master Plan Amendments

- i. Resolution No. 01132025: Interior Township Board Resolution to Amend the Master Plan.

1. Yay: Paul Besonen, Kris Peltola, Nikki Laitala, Melanie Pelkola, Wade Boan.
2. Nay: None

- ii. Motion made by Nikki to approve resolution, seconded by Wade Boan. Motion carried. Resolution passed by roll call.
- b. SAM document
 - i. Need documents in order to get SAM number. Nikki has a list of documents that we need to find. Need SAM number to apply for federal grants.

8. Unfinished Business

- a. Water bills
 - a. New form for delinquent water/sewer payments.
 - b. 3 letters of delinquency to be sent out.
 - c. Motion made by Nikki to approve new letter clarifying termination of service in ordinance 14b section 4.20. Seconded by Melanie. Motion carried.

9. PUBLIC COMMENT (2 Minutes – Comment/Addition on Agenda Items)

- a. When new users sign up for water/sewer, summary of ordinance could be provided and signed.
- b. Website has requirements from state for information. Website administrator will compile list so that we can meet requirements.
- c. Volunteer for website maintenance needed. PJ Fish currently updating, but would like someone with more experience to take over.
- d. BOR in need of another member in order to meet quorum for March 10th and 11th. Contact Nikki.
- e. Dale Gordon will be taking over Christmas lights.

10. Adjournment

Meeting was adjourned by Nikki Laitala at 7:31 pm.

Wade Boan, Interior Township Clerk